MINUTES

Meeting date: Friday 22 April 2022

Venue: Upstairs Horsham Library 28 McLachlan Street Horsham

Commencement time: 10:43am

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**Declare meeting open**

1. **ATTENDANCE AND APOLOGIES**
   1. **Present**

Ms Janet Hall Horsham Rural City Council

Cr Bruce Meyer West Wimmera Shire Council

Mr James Bentley West Wimmera Shire Council

Ms Beverley Mitchell West Wimmera Shire Council

Also, in attendance

Ms Ann Twyford CEO Wimmera Regional Library Corporation

* 1. **Apologies**

Mr Kevin O’Brien Horsham Rural City Council

Cr Ian Ross Horsham Rural City Council

Ms Hall moved that the apologies be granted. Motion seconded by Mr Bentley. Motion carried.

1. **Disclosure of interest or conflict of interest**

Nil.

1. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGs**

The minutes of the ordinary meeting held Friday 18 February 2022 are attached for information and confirmation.

Ms Hall moved that the minutes of the ordinary meeting held Friday 18 February 2022 be confirmed. Motion seconded by Mr Bentley. Motion carried.

1. **Business Arising from previous minutes**
   1. **COVID-19**

CEO gave an update on COVID-19 restrictions and public libraries back to normal.

* 1. **VLine Ticket Agent**

CEO gave an update on VLine Ticket Agent income, February takings $2,770.10 (commission $769.01) and March takings $6,924.05 (commission $1,406.41).

Previous VLine Ticket Agent had agreements with other bus companies in the region, library staff are handing out contact information so customers can book directly with the company.

* 1. **Draft Budget 2022-2023**

As per the Regional Library Agreement a copy of the Draft Budget has been forwarded to member councils for their information and comment. HRCC has written to refer it to Council’s budget process. At this time, no comment has been received from WWSC.

Statutory reporting requires that this document be made available to the public for inspection and comment.

Mr Bentley moved that the Board agree to prepare the 2022-2023 budget, as per section 127(1) of the *Local Government Act 1989* and advertise for inspection as per section 129 of the same Act. Motion seconded by Ms Mitchell. Motion carried.

1. **CORRESPONDENCE**
   1. **Inwards**

|  |  |  |
| --- | --- | --- |
| 29/03/2022 | HRCC | Draft Wimmera Regional Library Corporation Annual Budget 2022-2023 |
| 04/04/2022 | HRCC | Creditor Remittance Advice |
| 06/04/2022 | WWSC | Creditor Remittance Advice |

* 1. **Outwards**

|  |  |  |
| --- | --- | --- |
| 21/02/2022 | HRCC | Draft Library Budget 2022-2023 & 4-year indicative budget |
| 21/02/2022 | WWSC | Draft Library Budget 2022-2023 & 4-year indicative budget |
| 22/02/2022 | HRCC | WRLC CEO Resignation and future library services |
| 22/02/2022 | WWSC | WRLC CEO Resignation and future library services |

Mr Bentley moved that the correspondence be received. Motion seconded by Ms Hall. Motion carried.



1. **Reports**
   1. **CEO Report**

The CEO spoke to the report.



* 1. **WRLC Dashboard**

Dashboard was presented.



* 1. **Library Statistics**

All statistics were presented.



Ms Mitchell moved that the reports be received. Motion seconded by Mr Bentley. Motion carried.

* 1. **Board Delegates**

West Wimmera Shire Council are looking at potential work on the Goroke Library, waiting on the engineering report.

1. **General business**

### **Horsham Rural City Council Representative**

Mr Bentley moved that the CEO write to Horsham Rural City Council to appoint a new delegate due to Cr Ian Ross not attending 3 meetings in a row without apology prior to the meeting. Seconded by Ms Mitchell. Motion carried.

Mr Bentley moved that a new chair to be appointed at the next Board meeting to be held Friday 17 June 2022. Seconded by Ms Mitchell. Motion carried.

1. **Governance**
   1. **WRLC Policy Register**

The updated Policy Register is attached for general information.

1. **In Camera –WRLC transition**

As per Section 89(2) of the *Local Government Act 1989* the meeting will close to the public and move in camera due to discussion on matters of a contractual nature and other matters which the Board consider would prejudice the Library.

Ms Hall moved that the ordinary meeting close and move in camera. Motion seconded by Cr Meyer. Motion carried.

1. **other business**

Nil

1. **Close**

The meeting closed at 11.45am.