MINUTES

Meeting date: Friday 26 August 2022

Venue: Council Meeting Room, Horsham Rural City Council, 17 Roberts Ave, Horsham

Commencement time: 10:40 am

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**Declare meeting open**

1. **ATTENDANCE AND APOLOGIES**
   1. **Present**

Mr Kevin O’Brien Horsham Rural City Council

Ms Janet Hall Horsham Rural City Council

Cr Bruce Meyer West Wimmera Shire Council

Mr James Bentley West Wimmera Shire Council

Also, in attendance

Ms Ann Twyford CEO Wimmera Regional Library Corporation

* 1. **Apologies**

Cr David Bowe Horsham Rural City Council

Ms Beverley Mitchell West Wimmera Shire Council

Mr O’Brien moved that the apologies be granted. Motion seconded by Ms Hall. Motion carried.

1. **Disclosure of interest or conflict of interest**

Nil.

1. **election of chair**

The CEO assumed the chair for this part of the meeting and called for nominations for Chair.

Mr O’Brien nominated Cr Meyer for the position of Chair. The nomination was accepted and as there were no further nominations, Cr Meyer was duly elected.

Nominations were called for the position of Deputy Chair.

Mr O’Brien nominated Ms Hall for the position of Deputy Chair. The nomination was accepted and as there were no further nominations, Ms Hall was duly elected.

Cr Meyer assumed the chair and continued the meeting.

1. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGs**

The minutes of the ordinary and confidential meeting held Friday 17 June 2022 are attached for information and confirmation.

Mr Bentley moved that the minutes of the ordinary and confidential meeting held Friday 17 June 2022 be confirmed. Motion seconded by Ms Hall. Motion carried.

1. **Business Arising from previous minutes**

Nil.

1. **CORRESPONDENCE**
   1. **Inwards**

|  |  |  |
| --- | --- | --- |
| 27.06.2022 | Local Government Victoria | New Minister for Local Government |
| 27.06.2022 | Horsham Rural City Council | Wimmera Regional Library Corporation Membership |
| 01.07.2022 | West Wimmera Shire Council | Remittance Advice |
| 04.07.2022 | Horsham Rural City Council | Creditor Remittance Advice |
| 08.07.2022 | Department of Jobs, Precincts and Regions | Letter from Local Government Victoria regarding your correspondence |
| 26.07.2022 | Meerkin & Apel | Audit of Financial Report for the period ending 30 June 2022 |

* 1. **Outwards**

|  |  |  |
| --- | --- | --- |
| 14.07.2022 | Meerkin & Apel Lawyers | Preparation and Audit Financial Report |



Mr O’Brien moved that the correspondence be received. Motion seconded by Ms Hall. Motion carried.

1. **Reports**
   1. **CEO Report**

The CEO spoke to the report.



* 1. **WRLC Dashboard**

Dashboard was presented.



* 1. **Library Statistics**

All statistics were presented.



* 1. **Finance**

Finance report was presented



Mr O’Brien moved that the reports be received. Motion seconded by Mr Bentley. Motion carried.

* 1. **Board Delegates**

Nil.

1. **General business**
   1. **Annual Report 2021-2022**

The CEO spoke to the draft copy of the narrative of the Annual Report.



* 1. **2022 Victorian Public Library Census – Wimmera**

The CEO spoke to the census data.



1. **Governance**
   1. **WRLC Policy Register**

The updated Policy Register is attached for general information.

### **Child Safe Standards**

The CEO spoke to the Standards.

Ms Hall moved that the Child Safe Standard documents be adopted. Motion seconded by Mr Bentley. Motion carried.



1. **In Camera –WRLC transition**

As per Section 89(2) of the *Local Government Act 1989* the meeting will close to the public and move in camera due to discussion on matters of a contractual nature and other matters which the Board consider would prejudice the Library.

Ms Hall moved that the ordinary meeting close and move in camera. Motion seconded by Mr Bentley. Motion carried.

1. **other business**

Nil

1. **Close**

The meeting closed at 1.00 pm.